



Storage Equipment Experts

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23rd March 2020

STATEMENT ON MANAGEMENT OF COVID-19

CONTACT FREE SITE VISITS

Customers are requesting the continued service from our sector in order to maintain compliance with HSE Regulations and keep their workplaces safe.

In order to keep our customers sites and our inspectors safe, we are providing a 'Contact Free' service and we kindly ask that all customers notify us prior to our arrival on site if any of their employees are symptomatic, or if there have been any confirmed or suspected cases of Coronavirus on site.

We have put in place the following measures to create a 'Contact Free' service for inspections and training at our customers sites:

1. Risk Reduction:

The following steps are being taken by Storage Equipment Experts to reduce the risk of exposure to & spread of the Coronavirus:

- a) Keeping up to date with Government and public health advice by referring to official and expert medical sources such as GOV.UK and the National Health Service;
- b) Ensuring thorough hygiene standards through regular and efficient handwashing and the provision of alcohol-based hand rub;
- c) Routine environmental cleaning of touch points, PPE and equipment with antivirus & antibacterial disposable wipes before and after each use;
- d) Using the "catch it, bin it, kill it" method promoted by NHS England in relation to coughs/sneezes;
- e) Actively adhering to all on site safety precautions and screening requests;
- f) Maintaining a safe social distance of at least 2 metres or 3 steps between personnel and eliminating contact wherever possible;
- g) Advising employees to stay home if they have:
 - i. Symptoms of acute respiratory illness such as a cough and/or high temperature;
 - ii. Been in contact with anyone who has travelled internationally within the last 14 days AND they are unwell or experiencing any symptoms;
 - iii. Been in contact with anyone either confirmed or suspected of having the Coronavirus within the last 14 days.
- h) None of our employees or contractors have recently returned from, or have any future plans to travel to, any of the Category 1 or Category 2 countries/areas.
- i) Our staff are all working remotely and have reassurance that salaries will remain unaffected should they require self-isolation of at least 7 days if they have a new continuous cough or a high temperature or a minimum of 14 days if a member of their household has a new continuous cough or a high temperature.



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2. 'Contact Free' SEMA approved annual racking inspections

SEMA Approved Inspections help to ensure that businesses operate safely and remain compliant with warehouse and racking safety guidance. Our racking inspections service will continue in line with the following measures and in accordance with government guidelines:

- a) The visual inspections are undertaken from ground level are completed on a "no contact" basis;
- b) Our inspectors will maintain a distance of at least 2m away from personnel during all site visits.
- c) Inspectors are not required to be accompanied during the inspection but simply require access to premises.
- d) There is no requirement for any written signatures, nor the exchange of any hard documentation.
- e) Our SARI inspectors stringently adhere to NHS England hygiene practices;
- f) Minimal equipment is required to complete our inspections which includes a tablet, measuring tape, torch and mobile phone, which are for the inspector's sole use and are cleaned before entry to site with antivirus & antibacterial disposable wipes. These wipes are taken away, double bagged and disposed safely off-site;

3. 'Contact Free' one day Rack Safety Awareness Courses:

Our one-day rack safety awareness courses will continue in line with the following measures and in accordance with government guidelines:

- a) The course trainer and all delegates are to be seated at least 2m apart during the training session;
- b) Where possible, doors to the training room should be left open to avoid touching door handles when entering or exiting the training room;
- c) Our SARI inspectors stringently adhere to NHS England hygiene practices;
- d) All touch points (desks, door handles, arms on chairs etc) will be sanitised by the trainer before and after use;
- e) Delegates will be required to answer a screening questionnaire electronically prior to their arrival;
- f) The only equipment brought to site is a projector (unless screens or projectors are available at site) laptop, charging cables and a mobile phone which are for the inspector's sole use and which are cleaned with antivirus & antibacterial disposable wipes before and after each use;
- g) All wipes are taken away, double bagged and disposed safely off-site;
- h) All course materials can be circulated electronically in place of providing delegates with physical training packs;

Justin O'Sullivan,
Director